

REGISTRATION INFORMATION

WELLNESS PASS



145 Lincoln St. E. 905-735-1700 ext. 4000

The Benefits of your Wellness Pass

- FREE access to drop-in programs
- Volunteer opportunities
- Access to registration programs
- Access to food services
- Discount pricing on ticketed events
- E-newsletters
- Future on-line program registration
- Access to health clinics and wellness seminars
- Free Parking

Annual Fees

Age Group	Resident	Non-resident
Children 14 & Under	No charge with Parent/ Guardian Pass	
Youth (15-18)	\$5	\$6
Adult (19-49)	\$25	\$30
Senior (50+)	\$25	\$30

Includes HST

The Wellness Pass is valid for one year from date of purchase. Fees are subject to an annual review.

HOW DO I REGISTER?

Complete the Pass/Program Registration Form found on page 11 (photocopies accepted).

Additional forms are available at the Recreation & Culture Administration Office, located at the Welland Community Wellness Complex, 145 Lincoln St. E. Welland
OR

www.welland.ca/Leisure/registration.pdf

Register early as our programs often fill quickly. Ensure that all information on the form is accurate including a home and business phone number.

NOTE: Registration fees are subject to applicable taxes.

INCLUSIVE PARTICIPATION?

Our Division responds to the needs identified by the Welland community. Every effort is made to include individuals with disabilities in our programs. If you, or your child have a disability and require additional support or instructor awareness, please note this information on the registration form.

DO I NEED TO ATTACH SEPARATE CHEQUES?

YES, when you Drop-off or Mail-in your registration use one cheque per course per participant. Otherwise, if one of your requested course(s) is filled, we cannot process your payment. Our goal is to accommodate all participants into their choice of program.



DROP-OFF

September 12 - 16

Drop-off your registration inside at the Recreation & Culture Office located at **Holy Trinity Church, 77 Division Street**, in the box provided, during regular business hours (8:30 am to 4:30 pm). Include cheque or credit card information ONLY. Do not drop-off cash.

A **Wellness Pass** must be paid for with your Program registration(s). You can arrange for your photo I.D. on your first visit.



IN-PERSON

beginning September 17

Recreation & Culture
Administration Office at the
Welland Community Wellness
Complex,
145 Lincoln Street East.

Office hours are:

Monday to Friday 8 am to 10 pm
Saturday 8 am to 6 pm
Sunday 11 am to 6 pm

HOW CAN I PAY?

Cash or debit card is accepted for in-person registrations only. Attach a cheque when mailing or dropping off your form. Post dated cheques will not be accepted. There is a \$35.00 fee for NSF cheques. We accept VISA, MC, American Express and debit payments! Complete the appropriate information on the registration form and you can even fax your form to us.

“WELLNESS FOR ALL”

The City of Welland offers fee assistance for Division supported programs. The “fund” assists Welland families experiencing financial difficulties to participate in recreation programs. See page 13 of this guide for further details.

WHEN CAN I REGISTER?

You can fax or drop off your Fall and Winter registration forms starting September 12. Walk in and phone-in registrations will be accepted starting September 17 for most programs.

WAITLIST

If a program is full, you may request to be added to the waitlist. You will be contacted if a spot becomes available.

“FEDERAL CHILD FITNESS TAX CREDIT”

The federal government has created a Children’s Fitness Tax Credit to cover eligible fees up to \$500 for enrolment in a physical activity program. More info: <http://www.cra-arc.gc.ca/fitness/>

“ONTARIO CHILDREN’S ACTIVITY TAX CREDIT”

If you have children, you can claim up to \$500 in eligible expenses for activities, like painting classes, hockey, soccer and music lessons. More info: <http://www.rev.gov.on.ca/en/credit/catc/index.html>

WHY DO CLASSES GET CANCELLED?

The Division may cancel, postpone or combine any program that fails to meet the minimum registration numbers up to five business days prior to course start date. Therefore, it is important for you to have your registration in



MAIL

City of Welland,
Recreation & Culture Division
Welland Community Wellness
Complex
145 Lincoln Street East
Welland, L3B 6E1

Include your cheque made payable to the “City of Welland” or credit card information. Do not mail cash. Mark your envelope with “Registration”.



FAX

905-732-6187
(credit card only)



TELEPHONE

905-735-1700 ext. 4000
(credit card only)

early. If a program has been cancelled, you will be notified by telephone. If we can not accommodate you in another class (based on availability), we will either credit your account or issue a full refund.

INCLEMENT WEATHER

Every effort will be made to reschedule program dates which are cancelled due to situations beyond our control i.e. weather, instructor absence, power outage, etc.

PROGRAM CHANGES?

We reserve the right to cancel or alter any class time, fee, instructor or location if required. Every effort will be made to avoid these changes or to reschedule cancelled classes.

CAN I GET A CREDIT OR REFUND?

A full credit or refund will be granted if an activity is cancelled by the Division. Otherwise, requests for credits or refunds must be called into the office during the first half of the classes. Your credit or refund will be prorated by the number of classes passed. Credits under

\$10.00 will be kept on your account for use in future registrations. All refund requests will be subject to an administration fee. Programs are non-transferrable. Please allow 3 weeks for processing and mailing of your cheque.

WHO IS CONSIDERED A WELLAND RESIDENT?

You are a resident if your property tax form indicates your home to be located in Welland. The fee for non-resident will be listed on each program.

SMILE...YOU'RE ON CAMERA!

Picture this...we have several friendly staff photographers who visit our programs and events looking



for a picture perfect you. The photos are used in our Community Wellness Guide and any promotional materials. So keep smiling! If you object to having a picture printed, please let our photographers know.

**CITY OF WELLAND
RECREATION & CULTURE DIVISION**

PASS/PROGRAM REGISTRATION FORM

→ VALID WELLNESS PASS REQUIRED WHEN REGISTERING FOR PROGRAMS ←

Children 14 & Under No charge with Parent/ Guardian Wellness Pass →	Youth (15-18) Resident \$5 Non-resident \$6	Adult (19-49) Resident \$25 Non-resident \$30	Senior (50+) Resident \$25 Non-resident \$30
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PLEASE PRINT

PARTICIPANT LAST NAME	FIRST NAME
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ADDRESS

CITY/TOWN	POSTAL CODE
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HOME PHONE	BUSINESS PHONE	E-MAIL
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HEALTH INFORMATION / SUPPORT REQUIREMENTS: None <input type="checkbox"/>
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AGE	DATE OF BIRTH MONTH DAY YEAR	Male <input type="checkbox"/> Female <input type="checkbox"/>
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PARENT/GUARDIAN FULL NAME IF PARTICIPANT UNDER 18 YRS LAST NAME _____ FIRST NAME _____
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ADDRESS: Same as participant YES <input type="checkbox"/> NO <input type="checkbox"/> If no, _____

Non-resident participants: see program pages for fees	NOTE: Registration fees are subject to applicable taxes
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PROGRAM/LESSON NAME	DAY	TIME	SESSION	FEE
1st CHOICE				
2nd CHOICE				

ONE CHEQUE PER REGISTRATION PAYABLE TO:
 "CITY OF WELLAND" Recreation & Culture Division
 Welland Community Wellness Complex 145 Lincoln St. E., Welland, ON L3B 6E1

Welland Community Wellness Complex CURRENT WELLNESS PASS YES <input type="checkbox"/> NO <input type="checkbox"/> RENEWAL MONTH _____	PAYMENT OPTIONS	
	Date _____	PROGRAM FEE _____
	AmExp <input type="checkbox"/> MC <input type="checkbox"/> VISA <input type="checkbox"/> DEBIT <input type="checkbox"/> *CHEQUE <input type="checkbox"/> CASH <input type="checkbox"/>	WELLNESS PASS FEE _____
	Card # _____ Exp. _____	TOTAL FEE _____ Cardholder Signature _____

*Note: \$35.00 fee for N.S.F. cheques